



**PIMA COUNTY DEPARTMENT OF ENVIRONMENTAL QUALITY**

**NOTICE OF INTENT TO DISCHARGE  
FOR A CONVENTIONAL SEPTIC TANK AND DISPOSAL WORKS  
TYPE 4.02 GENERAL AQUIFER PROTECTION PERMIT**

**INSTRUCTIONS**

Please fill out and submit this Notice of Intent to Discharge (NOI) to obtain authorization to construct and operate a septic tank and disposal works with a design flow of less than 3000 gallons per day under a Type 4.02 General Permit in accordance with Arizona Administrative Code (A.A.C.) R18-9-E302. Alternative systems and conventional systems with a design flow greater than 3,000 gallons per day must use the "Notice of Intent to Discharge for an Alternative On-site Wastewater Treatment Facility."

**GENERAL APPLICATION PROCESS**

- i. Submit this NOI and appropriate supplemental information and forms, which are identified in this form to:  
**Pima County Development Services at 201 N Stone Ave, Tucson, AZ 85701**
- ii. Remit a non-refundable general permit fee of \$270 per Pima County Code 7.03.125 for the application review. Each Request for "Approval of Alternative Feature of Technology, Design, Setback, Installation, or Operation" submitted with this NOI under A.A.C. R18-9-A312 (G) is an additional \$75. There is an additional fee for the final inspection of the septic tank system.
- iii. Satisfy any deficiency requests arising from the Department's pre-construction review of the submitted information.
- iv. Receive a "Construction Authorization" from the Department authorizing construction of the septic tank system.
- v. Construct the septic tank system within two years.
- vi. Upon completion of construction, request a final inspection by the Department.
- vii. Satisfy any deficiency request arising from the Department's post-construction review of the facility.
- viii. Receive a "Discharge Authorization" from the Department, which authorizes operation of the septic tank and disposal field in accordance with the terms of the Type 4.02 General Aquifer Protection Permit and applicable requirements of statute and rule.

**GENERAL INFORMATION**

**1 Owner/Applicant Information (person responsible for overall compliance):**

Name \_\_\_\_\_ Title \_\_\_\_\_  
 Firm Name \_\_\_\_\_ Phone \_\_\_\_\_  
 Mailing Address \_\_\_\_\_ Fax \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_ Email \_\_\_\_\_

**2 Applicant's Representative (contact person for Applicant if this section is filled in)**

Name \_\_\_\_\_ Title \_\_\_\_\_  
 Firm Name \_\_\_\_\_ Phone \_\_\_\_\_  
 Mailing Address \_\_\_\_\_ Fax \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_ Email \_\_\_\_\_

**3 Site Information**

Project Address						Parcel Size					
Parcel Number		County	PIMA	Latitude (DD)		.					° N
Township	Range	Section	Longitude (DD)		.						° W

**4 Existing Environmental Permits**

Are there any other federal or state environmental permits issued or needed for this facility?

- No (most applicants)  
 Yes (please list):

Is this a replacement of a failed existing septic tank or disposal system?  Yes  No

DEPARTMENT USE ONLY		DATE STAMP	
File Number			
Fee Paid for this Project			
Check Total			



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SUPPLEMENTAL INFORMATION

5 Information and Submission Requirements (Check All Completed Items)

- Site Suitability Determination Checklist per A.A.C. R18-9-A309(B)(1)
Site Plan per A.A.C. R18-9-A309(B)(2)
List of Materials, Components, and Equipment per A.A.C. R18-9-A309(B)(4)
Soil Evaluation and System Design

6 Project Description (Check One)

- Conventional Septic Tank System Serving a Single-Family Residence.
Conventional Septic Tank System Serving Other Than a Single-Family Residence.

7 Septic Tank and Disposal Field Description

- A) Design liquid capacity of septic tank is ... gallons, based on:
1. Single family dwelling (fill in both number of bedrooms and fixture count).
a. Bedrooms
b. Fixture count (see A.A.C. R18-9-A314(4))
2. Other than a single family dwelling (list sources and unit flows from Table 1).
a.
b.
B) Disposal Works. (check one):
1. Trench, indicate if Aggregate (R18-9-101(1)) or Crushed, recycled concrete (A.A.C. R18-9E302(C)(2)(d))
2. Bed
3. Chamber technology
4. Seepage pit.
C) Characteristics of sewage to septic tank.
1. Typical household sewage or
2. Other sources of sewage (list sources and characteristics of sewage if box is checked)
D) Expected date of first operation of system

8 Certification (to be completed by Owner/Applicant or Applicant's Representative as indicated in items 1 or 2 above)

I, ..., certify that this Notice of Intent to Discharge and all attachments were prepared under my direction or authorization and all information is, to the best of my knowledge, true, accurate and complete. I also certify that the septic tank and disposal field system described in this form is or will be designed, constructed, and operated in accordance with the terms and conditions of a Type 4.02 General Aquifer Protection Permit (A.A.C. R18-9-E302) and applicable requirements of Arizona Revised Statutes Title 49, Chapter 2, and Arizona Administrative Code Title 18, Chapter 9 regarding Aquifer Protection Permits. I am aware that there are significant penalties for submitting false information including permit revocation as well as the possibility of fine and imprisonment for knowing violations.

Signature [ ] Owner/Applicant [ ] Applicant's Representative Date

LICENSING TIME FRAMES

As of June 30, 2007, Licensing Time Frames are specified by Arizona Department of Environmental Quality in AAC R18-1-Table 10, as follows:

Table with 4 columns: License Type, Administrative Completeness Review, Substantive Review, Overall Time Frame. Row 1: Type 4.02, 42, 31, 73

Note: Each request for an alternative design, installation, or operational feature under R18-9-A312(G) to a Type 4 General Permit adds eight business days to the substantive review time-frame.